

Information on how your data is used and handled, and your rights according to the EU General Data Protection Regulation.

With these notes, we would like to let you know about how your personal data is processed and the rights you have with regard to data protection. The specific data that is processed and how it is used depends to a large degree on the services that are agreed and provided.

Data processing controller and who can I contact?

Data processing controller:

IDS Imaging Development Systems GmbH
Dimbacher Str. 6-8, 74182 Obersulm, Germany
Commercial register: Stuttgart HRB 106225
Managing director: Jürgen Hartmann, Jan Hartmann
E-Mail: info@ids-imaging.de

You can reach our **data protection officer** at: datenschutz@emetz.de

Why do we process your data (purposes of processing) and on what legal basis do we do it?

We process personal data in conformance with the EU General Data Protection Regulation (GDPR) as well as all other pertinent laws:

1) In order to fulfill contractual obligations (Art. 6(1b) GDPR)

Personal data is processed (Art. 4(2) GDPR) e.g., for the purpose of servicing purchase orders, preparing offers and pre-contractual activities, the provision of services, issuing invoices and delivering goods.

In this context, the objectives of processing are determined primarily by the service that is to be provided.

2) As part of a consideration of interests (Art. 6(1f) GDPR)

If necessary, we also process your data in order to protect our legitimate interests or those of third parties. This may be the case for example:

- for guaranteeing IT security and IT operation including tests
- for preventing and investigating criminal acts
- for statistical purposes
- for establishing creditworthiness with credit agencies

3) On the basis of your consent (Art. 6(1a) GDPR, Art. 9(2a) in conjunction with Art. 7 GDPR)

If and to the extent that we have received consent to process your personal for specific purposes (e.g., advertising), the lawfulness of this processing is established on the basis of your consent. If consent has been given, it can be withdrawn at any time. It must be borne in mind that the withdrawal is effective for the future. Processing activities that have been carried out before the withdrawal are unaffected thereby.

4) Processing to comply with legal obligations (Art. 6(1c) GDPR)

It may happen that we process your personal data in order to fulfill our legal obligations. These include for example retention periods mandated by business and taxation laws as well as providing information to public authorities as necessary.

To whom is the data forwarded (categories of recipients):Data processing within the organization:

Certain data processing operations have been bundled together in our organization. These are carried out centrally by specialized divisions of the company. In these cases, your data may be processed for example for the customer service phone line, invoicing or follow-up activities.

External contractors and service providers (processors):

We sometimes make use of external contractors and service providers to help us fulfill our obligations and execute contracts. These may include for example document destruction companies, print service providers, logistics and IT service providers.

Other recipients:

Data may also be sent to recipients to whom we are obliged to forward the information by law (e.g., law enforcement authorities and courts).

Duration of data storage:

If necessary, we process and store your personal data for the duration of our business relationship. This also extends to the preparation for and performance of a contract/work order. We are also subject to various retention obligations which are based on the Code of Commercial Law. Finally the storage duration is also subject to legal statutes of limitation, which are usually fixed at 3 years, but can also remain in force for up to 30 years.

Transfer of data to third countries:

Data is only transferred to third countries (countries outside of the EU and the European Economic Area EEA) if and to the extent that this is essential for the performance of a contract/work order/the business relationship activities in preparation therefor, and only within the terms of the legal data protection conditions applicable thereto.

Rights of data subjects:

You can request information about the data which has been stored regarding your person via the contact details given above. (Art. 15 GDPR). Under certain conditions, you can also require that your data be corrected or erased (Arts 16 and 17 GDPR). You have the right to require that processing of your personal data be restricted (Art. 18 GDPR). Furthermore, you have the right to have the data you provided delivered to you in a structured, commonly used and machine-readable format (Art. 20 GDPR).

Is there an obligation to provide data?

In the course of the activities leading up to a business transaction or business relationship with us, you generally only have to provide us with the data we need in order to justify, fulfill or terminate this relationship. If you do not provide us with the data we need, we may have to deny the basis for a business relationship, or we may not be able to complete it or even have to cancel it.

Right of complaint:

You have the option to file a complaint with the data protection officer identified above or with a data protection supervisory authority.

Right to object to direct marketing:

You have the right to object to the processing of your personal data for direct marketing purposes.

If we process your data in order to safeguard legitimate interests, you can object to this processing if reasons relating to your particular situation exist that prohibit the processing of your data.